

WEST BONNER COUNTY SCHOOL DISTRICT #83

FIELD TRIP REQUEST FORM

IMPORTANT: ALL TRIP REQUESTS MUST BE SUBMITTED TO TRANSPORTATION 10 SCHOOL DAYS PRIOR TO DATE OF TRIP.

SCHOOL _____ TODAY'S DATE _____

TEACHER _____ DATE OF TRIP _____

GROUP _____ BEGIN LOADING PASSENGERS _____ A.M. - P.M.

OF STUDENTS _____ DEPART FOR DESTINATION _____ A.M. - P.M.

OF ADULTS _____ ARRIVE AT DESTINATION _____ A.M. - P.M.

DEPART FROM DESTINATION TO SCHOOL _____ A.M. - P.M.

ARRIVE BACK AT SCHOOL _____ A.M. - P.M.

DESCRIPTION OF TRIP _____

- **Do you need sack lunches for your trip? If YES, you must contact your kitchen manager at least 10 days prior to your trip date.**

TEACHER SIGNATURE _____ BUS# _____ TOTAL MILES _____

PRINCIPAL SIGNATURE _____ DRIVER _____

DATE _____

APPROVED _____ DENIED _____

FIELD TRIP ACCOUNT # _____