

West Bonner County School District Buydown / HRA PLAN

Welcome to the West Bonner County School District Benefit Plan -

Participation in this plan allows you access to the *myRSC*, a password protected web site, where you can keep up with various benefit news, including your year-to-date claims and payments. To log in to *myRSC* for the first time, follow the steps below:

1. Go to www.myrsc.com.
2. Click **Register** under “ First time logging in?”
3. Click the *myRSC* Temporary Login ID and Employer Code link in red.
4. Enter your SSN (no dashes or spaces) in the Login ID field and click **CONTINUE**.
5. Enter **32180452** in the Employer Code field and click **CONTINUE**.
6. Enter a login ID of your choice that is at least 6 but not more than 100 characters in length.
Note: Since Social Security Numbers are no longer used as the login ID, the login ID you create may not be 9 characters in length.
7. Select an existing e-mail address or enter a new one to be used for communications and forgotten passwords.
8. Enter a secret question or use a predefined secret question.
9. Enter the answer to the secret question.
10. Click **SUBMIT**.
11. Enter a new password in the **New Password** field.
12. Re-enter the password in the **Confirm New Password** field.
13. Click **CONFIRM PASSWORD**.
14. You are now logged into *myRSC* and have access to the online enrollment selection (if offered by your Employer) as well as Account / Claims information, updates and other valuable information.
 - a. Forms for submitting Reimbursements, etc
 - b. Plan Documents and Summaries
 - c. Change your Address or Email information

If you have any questions, please call (208) 343-6107 or e-mail us at info@mba-admin.com